



Human Services Funding Review Commission FY 2024-25

Duties of the Chair of Human Services Review Commission:

- Ideally, first or second year HSF Review Commission Member
- Coordinate meetings for the HSF Review Commission, including:
 - Assist with setting up meeting days/times
 - Checking in with members during the review process
 - Point of contact for initial questions/assistance for members
- Preside over (and run) HSR Commission meetings so the Communications & Community Outreach Coordinator can take notes
- Call meetings to order; take attendance; call for discussion/votes during meetings