

NORTHFIELD TOWNSHIP

Budget Ordinance

Fiscal Year

2023-2024

General Town Fund

General Assistance Fund

Special Police District Fund

Sanitary Sewer Fund

Road District Fund

ORDINANCE NO. 06-4-2023 TOWNSHIP

**BUDGET AND APPROPRIATION
ORDINANCE FOR 2023-2024**

of **Northfield Township** located in the County of Cook, State of Illinois, for the fiscal year beginning April 01, 2023, and ending March 31, 2024.

Now be it ordained by the Board of Trustees of Northfield Township, County of Cook, State of Illinois, in meeting assembled as follows:

That the following budget containing an estimate of receipts and expenditures for the following General Town Fund and General Assistance Fund is hereby adopted as the budget of the Township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

NORTHFIELD TOWNSHIP TOWN FUND

Proposed 2023-2024 Budget

**Proposed
Budget**

GENERAL TOWN FUND

2023-2024

Beginning Cash on Hand, April 1

3,377,278

ESTIMATED REVENUES

Property Tax

1,634,693

Interest

75,000

Per. Prop. Replacement Tax

35,000

Sewer Labor Reimbursement

-

Passport Township Fees

15,000

Passport Photo Fees

6,000

TOIRMA Dividend/Refund

2,000

Miscellaneous Income

100

TOTAL ESTIMATED REVENUES

1,767,793

TOTAL ESTIMATED FUNDS AVAILABLE

5,145,071

ADMINISTRATION EXPENSES

Personnel Services:

Salaries - Elected Officials	
Supervisor	41,857
Clerk	18,559
Assessor	24,230
Highway Commissioner (50%)	32,613
Salaries - Office Staff	251,525
Health Insurance	90,000
Social Security/Medicare	30,000
Illinois Municipal Retirement Fund	25,000
Unemployment Compensation Ins	1,100
TOTAL PERSONNEL SERVICES	514,886

Town Hall Expenses

General Insurance	25,000
Town Hall (including mgmt fees)	65,000
Utilities/Telephone	55,000
Maintenance/Supplies/Repairs	50,000
TOTAL TOWN HALL EXPENSES	195,000

Contractual Services:

Postage	13,000
Audit Services	11,000
Legal Services	40,000
Printing	30,000
Publishing	5,000
Dues	10,000
Subscriptions	800
Accounting Services	30,500
Office Equip Lease/Repair	10,000
Website/Online Newsletter	4,000
Communication and Outreach	30,000
Computer Support	30,000
Miscellaneous Contractual Services	85,000
TOTAL CONTRACTUAL SERVICES	299,300

Commodities:

General Supplies	10,000
Office Equip. Supplies	10,000
TOTAL COMMODITIES	20,000

Other Expenses:

Education/Workshops	3,500
Employee Relations	1,000
Travel Mileage	1,500
Lodging & Meals	700
Credit Card / Bank Fees	4,000
Miscellaneous Expense	10,000
Assessor's Services & Expenses	25,850
Capital Campaign	100,000
TOTAL OTHER EXPENSES	146,550

Capital Outlay:

Equipment / Office Furniture	5,000
Capital Improvements Reserve	800,000
	805,000

HUMAN SERVICES EXPENSE:

Human Services Agencies	650,000
Dial-A-Ride Grant	150,000
Oakton Scholarship	100,000
New Initiatives	150,000
	1,050,000

TOTAL FOR ADMINISTRATION 1,980,736

Provision for Contingencies 20,000

Total Est Expenditures / Appropriations 3,050,736

Net gain / (loss) for year (1,282,943)

Estimated Cash on Hand, Mar 31 2,094,335

**NORTHFIELD TOWNSHIP DIAL-A-RIDE
Proposed Budget 2023-2024**

	Budget <u>2023-2024</u>
Beginning Cash on Hand, April 1	<u>145,721</u>
 <u>REVENUES</u>	
Township Funding	150,000
General Assistance F	<u>500,000</u>
Total Projected Revenue	<u>650,000</u>
 TOTAL FUNDS AVAILABLE	
	795,721
 <u>EXPENDITURES</u>	
Tickets Redeemed	120,000
Printing	1,500
Miscellaneous	1,500
New Initiatives	<u>500,000</u>
Total Projected Expenditures	<u>623,000</u>
 Net gain (loss) for year	 27,000
 Estimated Cash on Hand, Mar 31	 172,721

NORTHFIELD TOWNSHIP CAPITAL FUND
Proposed
Budget 2023-

NORTHFIELD TOWNSHIP CAPITAL FUND	Budget <u>2023-2024</u>
Beginning Cash on Hand, April 1	<u>493,815</u>
<u>REVENUES</u>	
Transfer from Town	800,000
Miscellaneous	-
Transfer from GA	<u>900,000</u>
Total Projected Revenue	<u>1,700,000</u>
TOTAL FUNDS AVAILABLE	
<u>EXPENDITURES</u>	
Property Improvements	300,000
Building	1,500,000
Engineering Expense	100,000
Equipment/Furniture	100,000
Architectual Expense	150,000
Total Projected Expenditures	<u>2,150,000</u>
Net gain (loss) for year	(450,000)
Estimated Cash on Hand, Mar 31	43,815

NORTHFIELD TOWNSHIP GENERAL ASSISTANCE FUND
Proposed 2023-2024 Budget

GENERAL ASSISTANCE FUND

Budget
2023-2024

Beginning Cash on Hand, April 1 2,101,140

REVENUES

Property Tax	513,586
Interest	40,000
CEDA/LIHEAP Payments	5,000
Discount Prescription Drug Program (WellCard)	<u>75</u>

Total Projected Revenue 558,661

TOTAL ESTIMATED FUNDS AVAILABLE 2,659,801

EXPENDITURES

ADMINISTRATION

Personnel Services:

Salaries	290,671
Pantry Reduction - Salaries	(179,674)
CEDA/LIHEAP Transfer to Pantry	5,000
Social Security	20,000
Medicare	5,000
Health Insurance	75,000
Illinois Municipal Retirement Fund	<u>17,000</u>
TOTAL PERSONNEL SERVICES	232,997

Contractual Services:

Legal Services	8,000
Catastrophic Medical Insurance	3,200
Miscellaneous Contractual Services	<u>50,000</u>
TOTAL CONTRACTUAL SERVICES	61,200

Other Expenses:

Travel/Meetings/Workshops	800
Computer Software & Support	14,000
Miscellaneous	2,000
Printing	3,000
Postage	500
Dues	100
Town Hall (including mgmt fees)	30,000
Utilities	8,000
Pantry Reduction - Town Hall	(17,538)
Pantry Reduction - Utilities	(1,832)
Pantry Reduction - Software/IT Support	(8,000)
Capital Improvements	900,000
Capital Campaign	100,000
New Initiatives (Transfer to DAR)	500,000
TOTAL OTHER EXPENSES	1,531,029
TOTAL FOR ADMINISTRATION	1,825,227
<u>FINANCIAL ASSISTANCE DIVISION</u>	
Crisis Response	1,000
Food Pantry Grant	207,044
Flat Grant (GA)	23,000
Emergency Grant (EA)	100,000
Grocery Cards (EA)	25,000
TOTAL FOR FINANCIAL ASSISTANCE	356,044
Provision for Contingencies	5,000
Pantry Contingencies	5,000
Total Est Expenditures / Appropriations	2,191,271
Net gain / (loss) for year	(1,632,611)
Estimated Cash on Hand, March 31	468,530

That there is hereby appropriated for use for township purposes:

**FOR FISCAL YEAR ENDING MARCH 31,
2023 BY FUNDING AND DIVISION**

GENERAL TOWN FUND

Administration	\$	1,980,736
Human Services	\$	1,050,000
Contingencies	\$	20,000
Dial-A-Ride	\$	623,000
Capital	\$	<u>2,150,000</u>

TOTAL GENERAL TOWN FUND \$ 5,823,736

GENERAL ASSISTANCE FUND

Administration	\$	1,825,227
Financial Assistance	\$	356,044
Contingencies	\$	<u>10,000</u>

TOTAL GENERAL ASSISTANCE FUND \$ 2,191,271

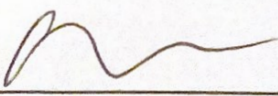
TOTAL APPROPRIATIONS \$ 8,015,007

Each such total being divided among the several objects and purposes specified and in particular amounts stated for each fund respectively constituting the total appropriations in the amount of **Eight Million Fifteen Thousand Seven Dollars. (\$8,015,007)** for the fiscal year April 01, 2023 through March 31, 2024 and that this shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in force and effect from and after this date.

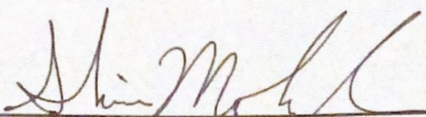
Adopted on the 13 of June 2023 by the Board of Trustees of Northfield Township in the County of Cook, State of Illinois in meeting assembled.

Adopted this 13 day of June 2023 pursuant to roll call as follows:

Ayes: 4 Nays: 0 Absent: 1



Township Clerk



Township Supervisor

ORDINANCE NO. 06-5-2023

SPECIAL POLICE DISTRICT

BUDGET AND APPROPRIATION ORDINANCE

The Special Police District of **Northfield Township** located in the County of Cook, State of Illinois, for the fiscal year beginning April 01, 2023, and ending March 31, 2024.

Now be it ordained by the Board of Trustees of Northfield Township, County of Cook, State of Illinois, in meeting assembled as follows:

That the following budget containing an estimate of receipts and expenditures for the **Special Police District** fund is hereby adopted as the budget of the Special Police District of Northfield Township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

**NORTHFIELD TOWNSHIP SPECIAL POLICE DISTRICT
Proposed Budget 2023-2024**

	Budget 2023-2024
Beginning Cash on Hand, April 1	<u>174,683</u>
<u>REVENUES</u>	
Property Tax	44,848
Miscellaneous	-
Total Projected Revenue	<u>44,848</u>
TOTAL FUNDS AVAILABLE	219,531
<u>EXPENDITURES</u>	
Cook County Sheriff'	17,000
Cook County (patrol	5,000
Miscellaneous: post	1,000
Contingency	1,000
Total Projected Expenditures	<u>24,000</u>
Net gain (loss) for year	20,848
Estimated Cash on Hand, Mar 31	195,531

There is hereby made a total appropriation for Special Police Fund purposes in the amount of **Twenty-Four Thousand Dollars (\$24,000)** for the fiscal year April 01, 2023, through March 31, 2024 and that this is the annual Budget and Appropriation Ordinance of this Special Police District of Northfield Township, passed by the Board of Trustees as required by law and shall be in force and effect from and after this date.

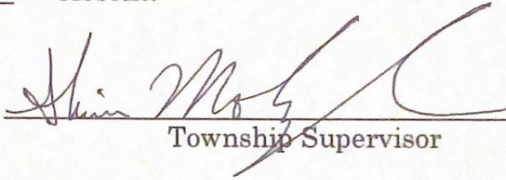
Adopted on June ¹³, 2023 by the Board of Trustees of Northfield Township in the County of Cook, State of Illinois, in meeting assembled.

Adopted this ^{13th} of June 2023 pursuant to a roll call vote as follows:

Ayes: 4 Nays: 0 Absent: 1



Township Clerk



Township Supervisor

ORDINANCE NO. 06-6-2023

SANITARY SEWER

**BUDGET AND APPROPRIATION
ORDINANCE FOR 2023-2024**

The Sanitary Sewer District Fund of **Northfield Township** located in the County of Cook, State of Illinois, for the fiscal year beginning April 01, 2023, and ending March 31, 2024.

Now be it ordained by the Board of Trustees of the Northfield Township, County of Cook, State of Illinois, in meeting assembled as follows:

That the following budget containing an estimate of receipts and expenditures for the **Sanitary Sewer District Fund** is hereby adopted as the budget of the Sanitary Sewer District of Northfield Township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

**NORTHFIELD TOWNSHIP SEWER
Proposed 2023-2024 Budget**

<u>SEWER FUND</u>	<u>Budget 2023-2024</u>
Beginning Cash on Hand, April 1	<u>4,707,889</u>
 <u>REVENUES</u>	
User Fees	440,000
Interest - Investments	50,000
Permits-tap on fees (New Construction Homes)(MWRD Permits)	2,000
Miscellaneous-Income-reimbursements	<u>1,000</u>
Total Projected Revenue	<u>493,000</u>
 TOTAL ESTIMATED FUNDS AVAILABLE	 5,200,889
 <u>EXPENDITURES</u>	
<u>ADMINISTRATION</u>	
<u>Personnel Expenses</u>	
Personnel - billing & accounting	58,796
Treasurer	11,000
Clerk	5,000
Trustee Meetings	4,400
Social Security	5,500
Medicare	1,500
IMRF	5,000
Health Insurance	30,000
JULIE inquiries, daily ops, ALL NFT RD Labor Reimbursement	50,000
Sanitary Consultant, NFT RD Reimbursement	<u>17,000</u>
TOTAL PERSONNEL SERVICES	188,196

Administrative Expenses

Postage	5,500
Billing	7,500
Credit Card Fees	3,500
Legal Services	6,500
Printing	1,000
Publishing (Bids and Legal Notices)	400
Audit Services	1,500
Dues (NWMC) North West Municipal Confrence	6,000
Miscellanous Administrative Expenditures	100
Bank Fees (Checks and Accounts Service Fees) (2020 had :	1,500
Computer and Office Equipment Replacement & Up Grade:	5,000
Repairs contracted (Kloepfer, Dimeo, Contractors hired.)	60,000
TOTAL ADMINISTRATIVE	98,500

Services/Utilities

JULIE (split with NFT RD 60% sewer/40% Road)	2,000
Utilities (ComEd,Nicor, AT&T (alarm phone lines), Vlg of G ^v	25,000
Engineering services: MWRD Reports, (Daniel Creaney Eng	7,000
Lift station maintenance/pump repairs/wet wells (Berrym:	60,000
Parkway and street restoration	5,000
Equipment rental (if needed for emergency work)	20,000
Fuel & oil equipment usage	2,000
Equip. repair, replacement, manhole,main repair items & s	30,000
Vehicle maintenance (sewer truck)	10,000
Overhead Domestic Sewer Program (\$7,500 max per reside	16,500
TOTAL SERVICES & UTILITIES	177,500

Capital Expenses/Improvements

CIP Lining	150,000
Televising Lines	150,000
Smoke Testing	25,000
Capital Projects	15,000
Contingincies	20,000
Manhole lining, frame & lid replacement (Manhole restora	25,000
TOTAL CAPITAL & IMPROVEMENTS	385,000

Total Est Expenditures / Appropriations 849,196

Estimated Cash on Hand, March 31 4,351,693

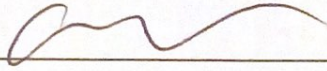
Net gain / (loss) for year (356,196)

There is hereby made a total appropriation for the Sanitary Sewer District Fund in the amount of **Eight Hundred Forty Nine Thousand One Hundred Ninety Six Dollars (\$849,196)** for the fiscal year April 01, 2023 through March 31, 2024 and that this is the annual Budget and Appropriation Ordinance for this Sanitary Sewer District Fund of Northfield Township, passed by the Board of Trustees as required by law and shall be in force and effect from and after this date.

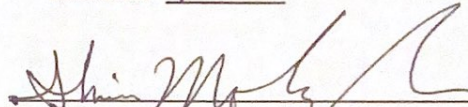
Adopted on June 13, 2023 by Board of Trustees of Northfield Township in the County of Cook, the State of Illinois, in the Board meeting assembled.

Adopted this 13th of June 2023 pursuant to a roll call vote as follows:

Ayes: 4 Nays: 0 Absent: 1



Township Clerk



Township Supervisor

ORDINANCE NO. 06-7-2023

ROAD AND BRIDGE

**BUDGET AND
APPROPRIATION
ORDINANCE FOR 2023-2024**

The Road and Bridge Fund of **Northfield Township** located in the County of Cook, State of Illinois, for the fiscal year beginning April 01, 2023, and ending March 31, 2024.

Now be it ordained by the Board of Trustees of the Northfield Township, County of Cook, State of Illinois, in meeting assembled as follows:

That the following budget containing an estimate of receipts and expenditures for the **Road and Bridge Fund** is hereby adopted as the budget of the Road District of Northfield Township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

NORTHFIELD TOWNSHIP ROAD DISTRICT Proposed Budget 2023-2024		
NORTHFIELD TOWNSHIP ROAD DISTRICT		Budget 2023-2024
Beginning Cash on Hand, April 1		<u>1,989,760</u>
REVENUES		
Property Tax, General Road Fund		1,500,000
Bank Interest		10,000
Personnel Property Replacement Tax		60,000
Miscellaneous Income		20
Permits and Tree Offer		10,000
Fines		500
Contracted Labor		60,000
Labor and Equipment, San Sewer		15,000
TOIRMA Refund		6,000
Administration, San Sewer		17,000
Recycling		500
Total Projected Revenue		<u>1,679,020</u>
TOTAL FUNDS AVAILABLE		3,668,780

TOTAL FUNDS AVAILABLE	3,668,780
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EXPENDITURES

ADMINISTRATION DIVISION

Contractual Services

Contracted Services	45,000
General Insurance	100,000
Utilities (Electric, Gas, Water, Telephone)	70,000
Postage, Printing, Publishing, Public Relations	10,000
Dues	6,000
Engineering Services	40,000
Legal	20,000
J.U.L.I.E.	2,000
TOTAL CONTRACTUAL SERVICES	293,000

Other Expenses:

Office Equipment	6,000
Newsletter/Bruchures/Website	35,000
Computer Support, Hwardware & Software	20,280
Audit Services	8,000
Education	1,000
Miscellaneous Expenses	2,500
Meetings	500
Office Supplies	2,500
Road District Properties	200,000
TOTAL OTHER EXPENSES	275,780

<u>Total For Administration Division:</u>	568,780
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ROAD DIVISION

Personnel Services

Salaries	1,023,750
Highway Commissioner	36,750
Social Security and Medicare	89,250
Illinois Minicipal Retirement Fund (IMRF)	96,600
Unemployment Insurance	6,300
Health Insurance	215,000
Drug/Alcohol testing	1,000
TOTAL PERSONNEL SERVICES	1,468,650

Contractual Services:

Parkway Tree Offer	30,000
Equipment Rental	11,850
Pavement Striping and Marking	3,000
Refuse Fees	25,000
Street Lights	14,500
TV Storm Sewer Lines	5,000
Storm Sewer Slip Lining	5,000
TOTAL CONTRACTUAL SERVICES	94,350

Recycling Program:

Recycle Program: Personnel	25,000
Recycling: Program Exp	35,000
Recycling: Promotion	10,000
Recycling: Hazardous Waste	70,000
TOTAL HAZARDOUS WASTE	140,000

Road: Commodities:

Equipment Maintenance Repair	45,000
Gasoline/Oil	40,000
Lumber	1,000
Operating Supplies	10,000
Paint	1,000
Safety Equipment	20,000
Salt	75,000
Sand Bags/Sand	1,000
Signs	5,000
Snow Plow damage	1,000
Stone & Aggregate	20,000
Storm Sewer Mt/Rep/Replace/Sup	50,000
Tires	8,500
Warning Lights/Barricades	1,000
Tools	1,000
Equipment (Under \$20,000)	10,000
TOTAL ROAD COMMODITIES	289,500

<u>Capital Purchases:</u>		
	Equipment (Over \$20,000)	350,000
	TOTAL HAZARDOUS WASTE	350,000
<u>Road Improvement Projects</u>		
	Landscaping	20,000
	Surface Patching	30,000
	Road Improvement Fund	400,000
	TOTAL ROAD IMPROVEMENT PROJECTS	450,000
<u>Total For Road Division:</u>		2,792,500
<u>Provision for Contingencies</u>		
	Contingencies	7,500
	TOTAL CONTINGENCIES	7,500
<u>Total Est Expenditures / Appropriations</u>		3,368,780
<u>Net gain / (loss) for year</u>		(1,689,760)
<u>Estimated Cash on Hand, Mar 31</u>		300,000

There is hereby made a total appropriation for the Road and Bridge Fund in the amount of **Three Million Three Hundred Sixty Eight Thousand Seven Hundred Eighty Dollars (\$3,368,780)** for the fiscal year April 01, 2023 through March 31, 2024 and that this is the annual Budget and Appropriation Ordinance for this Road and Bridge Fund of Northfield Township, passed by the Board of Trustees as required by law and shall be in force and effect from and after this date.

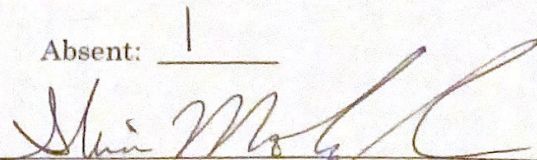
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Ayes: 4 Nays: 0 Absent: 1



Township Clerk



Township Supervisor